

UNADOPTED

LINTON PARISH COUNCIL Bromsash Gorsley and Linton

Minutes Of The Meeting Held On July 10th 2006
In Linton Village Hall at 7:30 p.m.

Present:

Cllr Jean Foley, Chairman
Cllr John Foley
Cllr John Wheble
Cllr Margaret Pearce
Cllr Ken Downham

Annette Steele (Clerk)

8 Parishioners attended plus 2 new Councillors for co-option

Minute Item	Action
1	
1.1 Apologies Cllr Rob Crawford	
2	
2.2 Declarations of Interest None.	
3	
3.1 Minutes of the Meeting Held on 12h June 2006 These were duly signed after one change: Item 12.1 Alter date from June 8 th , to May 17 th and insert the words "On June 8 th " before LTL32 stile.	
4	
4.1 Matters arising therefrom not covered in the Agenda None	
5	
5.1 Co-option of new Councillors Two parishioners presented themselves for co-option, namely Linda Billinger and Jackie Gough.	
5.2 Proposed by Cllr Jean Foley, seconded by Cllr Margaret Pearce and approved unanimously, IT WAS AGREED that they be co-opted on to the Council.	
5.3 Each duly signed a Declaration of Acceptance of Office.	
6	
6.1 Allotments-proposed re-ordering Following a meeting with parishioner Phil Page at Gorsley Allotments on June 27 th , the Clerk said that the allotments are very overgrown and there is little or no interest locally in the remaining 3 very large allotments. The proposal for the allotments is to obtain quotes for putting a rabbit-proof fence around the whole area, ploughing, re-seeding and re-marking the whole area during the winter months, which should allow for up to 25 allotments. The current allotment holders would of course be consulted. Phil Page said that he would get the quotes before the next meeting. He also said that he would be happy	The Clerk/Cllr Ken Downham

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to represent allotment holders when a committee is formed.

In order for this to work successfully, a waiting list would have to be established so that as soon as the allotments were ready, they could be allocated. Cllr Ken Downham said that he would put an article in The Chimes about the proposal and also a flyer for Gorsley residents. Details are to be put on the notice boards in Gorsley, Bromsash & Linton. Cllr Ken Downham will arrange a meeting with Phil Page to discuss the proposal in more detail. The Clerk was asked to contact the Allotments Officer at CHDC for advice. She will also look into the possibility of grants.

6.2 Proposed by Cllr Jean Foley, seconded by Cllr John Wheble and agreed unanimously, IT WAS AGREED to accept the proposal.

6.3 The Clerk has received a letter from allotment holder, Adrian Bond, asking if he can erect a shed on his allotment. Proposed by Cllr Margaret Pearce, seconded by Cllr Linda Billinger, IT WAS AGREED to give consent for a shed. The Clerk will advise Mr Bond. The Clerk

7 **Parish Plan Implementation**

7.1 This item is to be carried over to the next meeting.

8 **Proposal to change the Parish Plan Implementation Strategy**

8.1 This item is to be carried over to the next meeting.

9 **The Future of Linton Quarry**

9.1 English Nature has completed the work on the rock face.

9.2 A survey of the area is to be done. Alan Davis from Forestry Operations, suggested that a 5 year plan was needed to open up the canopy and allow other things to grow. Cllr John Foley said that he would give the Clerk two telephone numbers of people who might be able to carry out the survey. Cllr John Foley/The Clerk

9.3 Forestry Operations have completed the work on the trees. There is a lot of left-over (un-chopped) wood, which Mr & Mrs Hewitt would like. Proposed by Cllr John Wheble, seconded by Cllr Jackie Gough, it was agreed to offer the wood to them for a donation of their choice. The Clerk

9.4 There are also some very large pieces of oak, which are too good for fire-wood and the Clerk was asked to contact Richard Luther, Steelworks, Gorsley and Hazelfield Nursery to see if they know of anyone who might be interested in purchasing it. Cllr John Foley will measure the length and diameter of the wood. Cllr John Foley

9.5 The Clerk was asked to get 2 additional sets of Quarry keys cut. The Clerk

10 **Lengthsmans Project**

10.1 The Clerk and Cllr Jean Foley met with Alan McLaughlin and Shirley Mackay at CHDC on June 21st to discuss the disputed difference in the Lengthsman's Grant. Despite lengthy discussions no agreement was reached. CHDC have said that if other Parish Councils do not use their full allocation there may be a possibility of an additional sum being paid later in the year.

10.2 The Clerk read out the report from the Lengthsman's Administrator. He said that it was a very busy time for the Lengthsman with plenty of grass cutting, hedge trimming and litter picking.

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10.3	<p>Cllrs Jean Foley, John Foley and John Wheble and The Lengthsman-Wayne Reed met Jim Smith from CHDC at Burrups Lane on Friday June 16th in order to try and resolve the problem of drainage ditches in Burrups Lane, septic tank discharge into an open ditch in Burrups Lane, ponding outside Revells Farm and mud discharging from the fields, due to irrigation, being deposited on the road and blocking drainage channels at Burton Mill. Jim Smith said that on Burrups Lane, Gorsley, the Lengthsman will clear the mouth of the ditch, near the rear of the Old Post Office, cut grips and trim out ditch.</p> <p>CHDC will place a verge marker post at the mouth, to prevent overrun, investigate pit in ditch outside The Shire and check pipes under access. CHDC will report effluent smell to Environmental Health. Revells Farm-Linton-The Lengthsman will cut grip/trench to back of pit and clear grips opposite. CHDC will report effluent smell to Environmental Health. Burton Mill-There was a lot of sand on the road caused by irrigation on farmland. The Farmer was advised and the sand has been removed and a ditch dug. This problem will need to be monitored.</p>	
10.4	Last week a tree branch came down at Woodend Lane. The Clerk was asked to contact the Tree Preservation Officer to determine what the landowners' responsibilities are.	The Clerk
11	Annual Audit Return for the year ended 31st March 2006	
11.1	The Internal Auditor, Max Gough, has completed his checks and Council expressed its thanks to him. The final accounts for 2005/6 were tabled. Proposed by Cllr John Wheble, seconded by Cllr John Foley, IT WAS AGREED to accept these final figures.	
11.2	Proposed by Cllr Margaret Pearce, seconded by Cllr Ken Downham, IT WAS AGREED that the Statement of Assurance be signed by Cllr Jean Foley. The Clerk advised that the date for returning the completed audit information had been extended to July 14 th 2006. The completed forms will be sent to UHY Hacker Young.	The Clerk
12	Accounts, Treasurer's Report and Authorisation of Payment of Accounts	
12.1	Accounts to date were not available and the Clerk advised that these will be distributed with the minutes.	The Clerk
12.2	Proposed by Cllr John Wheble, seconded by Cllr Ken Downham, IT WAS AGREED to pay £13.58 for wine as a thank you gift to the Internal Auditor.	
12.3	Proposed by Cllr John Wheble, seconded by Cllr Margaret Pearce and approved unanimously, IT WAS AGREED to pay the following invoices and the cheques were duly signed.	
AP359	Website Domain Name Renewal (2 yrs) + Hosting	163.33
AP360	Lengthsman for May 2006	284.00
AP361	Alteration to stile fixing post at Quarry Lane	45.00
AP362	Data Protection Act Notification	35.00
AP363	Work on trees at Linton Quarry	405.38
AP364	Repair and repaint Gorsley Notice Board	25.00
AP365	Donation-2006	50.00
AP366	Clerk's Salary for June 2006	236.25
AP367	Clerk's Expenses for June 2006	45.56
AP368	Wine for internal auditor	13.58
AP369	Expenses re repairing Gorsley Notice Board	18.97
12.4	Proposed by Cllr Ken Downham, seconded by Cllr Jean Foley, IT WAS AGREED to transfer £1200.00 from Lloyds TSB Instant Access Account to the current account to cover the above cheques.	The Clerk
12.5	£1112.56 has been transferred from the 30 Day Business Notice Account to the Instant Access Account as the interest rates are the same. The Clerk will produce a letter in order	The Clerk

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to close the 30 Day Notice account.

- 12.6 The Clerk advised that Lloyds TSB made a mistake with the transfer from the Instant Access to Current Account last month. The amount that was transferred in the branch should have been £750.00 but they only transferred £700.00. There were sufficient funds in the account to cover the cheques issued, but the Clerk will double-check that they transfer the correct funds in future.
- 12.7 No income has been received since the last meeting:

The Clerk

13 Working Party Reports

13.1 FOOTPATHS

Cllr John Foley said there was a Parish walk on mid-summers day-Wednesday, June 21st. He expressed his thanks to Ron Bull for assisting with the survey and clearance for the walk, John Pugh and Nick Jones for assistance and extra facilities and Graham and Linda at The Alma for their hospitality. He said that he would try and arrange another walk for early Autumn.

13.2 PLANNING

13.2.1 P191. DCSE/2006/1234/F. New garage and associated works. Igls, Quarry Lane, Gorsley. HR9 7SJ. Application withdrawn on 19/06/06.

13.2.2 Cllr Jean Foley read out the letter sent to The Planning Inspectorate expressing the Parish Council's strong objections to the application for 32 apartments at Hartleton Lakes. At the present time there is no date for the appeal.

14 Web-Site Maintenance

14.1 The Clerk will contact Keith Summers to see if there has been any progress with the updating of the web-site.

The Clerk

15 Chairman's Announcements

15.1 Cllr Jean Foley is to meet with Cllr Harry Bramer and Andrew Lee-Jones from CHDC, in Gorsley on Friday, June 14th to discuss the proposed 20mph speed limit. She will also discuss the problems at Blind Man's Gate, extending the barrier outside Gorsley Goffs School and the possibility of a 30mph speed limit through Linton.

16 Correspondence

16.1 The following correspondence was tabled.

D1871	01/06/2006	Quote re work on trees at Linton Quarry	JD Price Timber
D1872	03/06/2006	Letter re erecting shed on allotment	Adrian Bond
D1873	22/06/2006	Letter from Cllr Harry Bramer answering questions raised on 12/6	CHDC
D1874	21/06/2006	Alliance & Leicester asking for confirmation of official address	Alliance & Leicester
D1875	21/06/2006	Community Forums-Dealing with litter/Care in Community	CHDC
D1876	03/07/2006	Confirmation of amendments to value of Insured items	Allianz Cornhill
D1877	03/07/2006	Data Protection-Confirmation of Notification of Entry in Register	Information Commissioner
D1878	22/06/2006	Herefordshire Highway Maintenance Plan 2006/7	CHDC
D1879	22/06/2006	Forward Plan-1/7/06-31/10/06	CHDC
D1880	22/06/2006	Meetings Schedule	CHDC
D1881	30/06/2006	Information sheet	HALC
D1882	30/06/2006	Training Programme 2006/7	HALC
D1883	30/06/2006	Training Course-Tips on effective Chairmanship 12/07/06	HALC
D1884	30/06/2006	Training Course-Roles & responsibilities and Law 22/07/06	HALC
D1885	30/06/2006	Training Course-Are you an effective Councillor 01/08/06	HALC

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D1886	30/06/2006	Training Course-Procedures & Finance 16/09/06	HALC
D1887	30/06/2006	Training Course-How does a Parish achieve quality status 19/09/06	HALC
D1888	30/06/2006	Training Course-Planning & Community action 30/09/06	HALC
D1889	25/06/2006	Police Restructuring	West Mercia Constabulary
D1890	03/07/2006	Clerks & Councils Direct	
D1891	26/06/2006	Letter from Jackie Gough for position of Councillor	Jackie Gough
D1892	03/07/2006	Herefordshire UDP-Inspector's report can now be viewed on web-site	CHDC
D1893	07/07/2006	Evening reception-Monday 7th August-6pm Chairman's invitation	CHDC
D1894	28/06/2006	Consent for work on trees at Linton Quarry	English Nature
D1895	10/07/2006	Adopted Statement of Community Involvement on website	FoD District Council
D1896	10/07/2006	G&KPC agenda for planning meeting-17th July 2006	G&KPC
D1897	10/07/2006	Local Councils update magazine	Local Councils Update
D1898	05/07/2006	Housing need survey posters	CHDC
D1899	05/07/2006	Housing need survey flyers	CHDC

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- 16.2 D1873-Cllr Jean Foley read out the reply from Cllr Harry Bramer detailing his responses to questions posed at the meeting on June 12th.
- 16.3 Cllr Jean Foley said that Diabetes UK is holding an event at The Three Counties Hotel in Hereford on July 12th at 6.30pm.

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Councillors' Submissions, including Village Events

- 17.1 Cllr John Foley said that there were still no applicants for the position of editor for The Chimes.
- 17.2 Cllr John Foley said that, the Hereford Historic Churches sponsored bike ride will take place on September 9th 2006.
- 17.3 Cllr Jean Foley congratulated Cllr Eunice Saunders on her well-deserved M.B.E. and asked the Clerk to send her a card on behalf of the Parish Council.
- 17.4 Cllr Jean Foley said how sad she was to hear of the death of Ralph Beard. He had been an very active member of the Community.

The Clerk

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Public Submissions

- 18.1 Parishioner Mr Nicholson said that he was responsible for erecting the illegal stile at Linton Quarry and also for disposing of his garden waste into the Quarry. The Chairman asked Mr Nicholson to refrain from using the quarry for garden waste and to remove the stile. He agreed to do this, but pointed out that he had over the past 20 years, cleared rubbish from the quarry and footpath. Cllr Ken Downham questioned the legal position if someone climbed over the stile and fell.
The Clerk was asked to write to Francis Flanagan at English Nature to ask for notices to be posted around the Quarry area.
- 18.2 Mrs Bradney asked for a copy of D1866. The Clerk will e-mail the relevant details.

The Clerk

The Clerk

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Items for Consideration at the Next Meeting

- 19.1 Re-ordering of allotments

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Date of the Next Meeting

- 20.1 August 21st at 7:30 pm in Gorsley Village Hall

The Meeting Finished At 9:40 p.m.