

UNADOPTED

LINTON PARISH COUNCIL

Bromsash Gorsley and Linton

**Minutes Of The Annual Meeting Held On July 9th 2007
In Linton Village Hall at 7:30 pm**

Present:

Cllr Jean Foley, Chairman
Cllr Ken Downham, Vice-Chairman
Cllr Phil Page
Cllr Sarah O'Neill
Cllr Jackie Gough
Cllr Lin Billinger
Cllr Margaret Pearce

Annette Steele (Clerk)

4 Parishioners attended plus 2 Footpaths Officers

Minute Item	Action
1 Election of Chairman for the period 2007 to 2008 1.1 Proposed by Cllr Ken Downham, seconded by Cllr Margaret Pearce and approved unanimously, IT WAS AGREED that Cllr Jean Foley be elected.	
2 All Councillors to Sign Declaration of Acceptance of Office 2.1 The declarations were duly signed and the Clerk will send them to the Electoral Registration Office.	The Clerk
3 Election of Vice Chairman for the period 2007 to 2008 3.1 Proposed by Cllr Jean Foley, seconded by Cllr Margaret Pearce and approved unanimously, IT WAS AGREED that Cllr Ken Downham be elected.	
4 To appoint members of Working Parties: Finance; Planning; Allotments; Footpaths & Trees; Highways 4.1 Allotments-Cllr Phil Page, Cllr Ken Downham, Mr & Mrs Hewett. Footpaths & Trees-Sue Jones, Richard Baker, Mr & Mrs Hewett, John Foley. Finance & Highways to be decided at a later date.	
5 To appoint representatives to other organisations 5.1 Gorsley Village Hall.-Cllr Sarah O'Neill Governor for Gorsley Goffs School-Cllr Max Gough Linton Village Hall -Cllr Ken Downham.	
6 Apologies 6.1 Max Gough	
7 Declarations of Interest 7.1 Cllr Phil Page -Allotments	
8 Minutes of the Meeting Held on May 3rd 2007 8.1 Proposed by Cllr Lin Billinger, seconded by Cllr Margaret Pearce and approved	

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unanimously, IT WAS AGREED that these be adopted unchanged and they were duly signed by the Chairman.

- 9**
- Matters arising therefrom not covered in the Agenda**
- 9.1 Brooks Path-The stiles have been replaced with self-closing Marlow Gates and a drainage ditch has been dug. The path has also been cleared.
- 9.2 The hawthorn hedge along the M50 has been cut-back.
- 9.3 The Electoral Registration Office has confirmed that following confusion at the election with 2 parishes having the name Linton, they have now added the words “(Leominster)” and “(Hereford)”. The Clerk was asked to reply asking if “Ross on Wye” could be used in place of “Hereford”.
- 9.4 The website has been updated to show that Linton Post Office is open all day Tuesday and Thursday.
- 9.5 A new tourist sign for Linton Village Hall has been erected.
- 9.6 The Clerk has responded to Mr Tipton regarding the stopping up order at Revells Barns, Linton-The Parish Council has no objections in principle although it is felt that a margin should be retained for pedestrian/equestrian use.
- 10**
- Acceptance of New Model Code of Conduct**
- 10.1 Proposed by Cllr Jean Foley, seconded by Cllr Lin Billinger and approved unanimously, IT WAS AGREED to adopt the new Model Code of Conduct (unamended). The written undertaking to observe the Code of Conduct was duly signed by all Cllrs and the Clerk will notify The Standards Board for England.
- 11**
- Co-option of new Councillors**
- 11.1 None
- 12**
- Appointment of Footpaths Officers**
- 12.1 Proposed by Cllr Phil Page and seconded by Cllr Jean Foley and approved unanimously, IT WAS AGREED to appoint Sue Jones and Richard Baker.
- 13**
- Allotments**
- 13.1 Councillors will meet at the allotments at 7.00pm on Friday July 13th to look at the newly erected fencing and to discuss the proposal to move the existing gate. Cllr Phil Page will contact Dudley Fencing to arrange a meeting.
- 14**
- Lengthsman’s Scheme**
- 14.1 The Clerk read out a list of extra works that the Lengthsman has completed. These works were carried out using the balance of the funds from the Lengthsman’s Scheme.
- 14.2 The Chairman read out an e-mail from Lady Falkiner in support of the Lengthsman’s Scheme. No further letters of support have been received. The Clerk will advise that following discussions IT WAS AGREED that the scheme will not be reinstated at this moment in time.
- 14.3 The Clerk was asked to obtain quotes from Winston Gooch and Wayne Reed for cutting Gorsley Common, The Sugar Tump and Ivy House Lane.
- 14.4 The Clerk will put notices on the Parish notice boards, in The Chimes and on the website advising parishioners to contact the Clerk if there are any problems to report.
- 14.5 The Clerk will contact CHDC regarding Footpaths grants.

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- 15 Proposed Post Office Closures**
- 15.1 Following correspondence with Adam Crozier, Chief Executive of the Post Office, The Clerk will put notices in The Chimes, on the web-site and notice boards urging parishioners to use their local Post Office as much as possible. A decision will be made in March 2008 based on Post Office usage as to which Post Offices will be closed. The Clerk
- 16 Audit and appointment of new Internal Auditor**
- 16.1 Proposed by Cllr Jean Foley, seconded by Cllr Jackie Gough, IT WAS AGREED to amend the Annual Return- box 3 from £5,491 to £5,492 and boxes 7 & 8 from £11,621 to £11,622. The Chairman duly initialled the changes. The Clerk will return the amended form. The Clerk
- 16.2 Cllr Margaret Pearce advised that she would ask Pam Bridgwater if she would be willing to take on the role of Internal Auditor. Cllr Margaret Pearce
- 17 Accounts, Treasurer's Report and Authorisation of Payment of Accounts**
- 17.1 £1000.00 has been transferred from Alliance & Leicester to Lloyds TSB to cover this month's payments. £500.00 was also transferred following the last meeting to cover the extra cheques issued.
- 17.2 The Clerk advised that the 2 cheques 000737/8 issued at the last meeting have been cancelled.
- 17.3 Proposed by Cllr Phil Page, seconded by Cllr Margaret Pearce and approved unanimously, IT WAS AGREED to pay the following invoices and the cheques were duly signed.
- | | | |
|-------|---------------------------------------|--------|
| AP426 | Clerk's Expenses for May 2007 | 23.42 |
| AP427 | Community First Subscription | 38.00 |
| AP428 | Data Protection Act Notification | 35.00 |
| AP429 | Website Domain Name Renewal + Hosting | 111.63 |
| AP430 | Lengthsman-Extra work | 500.00 |
| AP431 | Clerk's Salary for June 2007 | 243.00 |
| AP432 | Clerk's Expenses for June 2007 | 3.52 |
- 17.4 The following income has been received since the last meeting:
- Natural England-Payment re trees at Linton Quarry £295.00
 - Alliance & Leicester Community Instant Reserve Interest of £49.51-May
 - Alliance & Leicester Community Instant Reserve Interest of £48.22-June
 - Lloyds TSB BIA Interest of 9p
- 18 Working Party Reports**
- 18.1 FOOTPATHS
- Nothing to report.
- 18.2 PLANNING
- 18.2.1 P198-Appeal No: EN2006/0042/ZZ; EN2006/0043/ZZ; DCSE2006/2644/F. Without planning permission, the construction of unauthorised walls, gate-piers, fencing and gates on the land. Jays Park, Two Parks Farm, Linton. HR9 7UH. Following the inquiry on April 24th 2007 the appeal was dismissed and the enforcement notice upheld. Permission was granted for continued use of the land for the stationing of 2 mobile homes for a 2 year period at Two Parks Farm.
- 18.2.2 P212-DCSE2007/1067/F. Erection of agricultural storage building. Jays Park, Linton.

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HR9 7UH. Permission refused on 29/05/07.

- 18.2.3 P213-DCSE2007/1506/F. Replacement of existing window with door. Gala Cottage, The Appleyard, Linton. HR9 7SD. Permission granted on 28/06/07.
- 18.2.4 P214-DCSE2007/1843/F. Replace existing roof with new roof to form two new bedrooms. Malvern View. Linton. HR9 7RU. Council has no objections.
- 18.2.5 P215-DCSE2007/1863/F. Outdoor arena for equestrian use. May Hall, Gorsley. HR9 7SG. Council has no objections.
- 18.2.6 P216-DCSE2007/1999/F. New access to dwelling. Ashgrove, Bromsash. HR9 7PL. Council does not support this application under any circumstances. The original plans were deliberately drawn up with only one access because of the danger of turning out onto such a busy road by a crossroads where the traffic doesn't observe the speed limit.
- 18.2.7 P217-DCSE2007/2138/K. Fell 29 Weston Red Cedars, 10 Leylandii, 3 Ash and 1 Sycamore. Pollard 2 Ash and 3 Sycamore. Canopy lift 3 Sycamore and fell 5 of a cluster of Weston Red Cedars and reduce the canopy's of remainder of trees. This is a very large number of trees to fell, but if agreed by conservation & Tree Preservation Officers Council would not object.

19 Chairman's Announcements

- 19.1 None.

20 Correspondence

- 20.1 The following correspondence was tabled.

D2115	05/05/2007	Notification by Cllr of a Parish or Town Council of Financial Interest	CHDC
D2116	05/05/2007	Herefordshire Voluntary Action News-Spring Edition	HVA
D2117	03/05/2007	Minutes B4221 Action Group-17/04/07	B4221 Action Group
D2118	08/05/2007	Alma Inn-Notification of application for variation of premises licence	CHDC
D2119	08/05/2007	Best value performance summary 2007/8	Hereford/Worc Fire Authority
D2120	08/05/2007	Update on the future of Rural Post Offices	RSA
D2121	08/05/2007	May funding opportunities update	CHDC
D2122	11/05/2007	Declaration of Results of Poll	CHDC
D2123	11/05/2007	Notice of Result of Uncontested Election	CHDC
D2124	12/05/2007	Return of names of persons elected	CHDC
D2125	12/05/2007	Notice of Election plus nomination papers	CHDC
D2126	15/05/2007	Appeal decision re Jays Park, Two Parks Farm, Linton	The Planning Inspectorate
D2127	22/05/2007	Information Sheet	HALC
D2128	22/05/2007	Course-Procedures & Finance 16/06/07	HALC
D2129	22/05/2007	Course-In the hot seat 20/06/07	HALC
D2130	22/05/2007	Course-Working it out 03/07/07	HALC
D2131	22/05/2007	Course-Planning & Community Action 07/07/07	HALC
D2132	22/05/2007	Request for help for disabled people	Vitalise (Winged Fellowship)
D2133	22/05/2007	Local Area Agreements & Single pot funding	
D2134	22/05/2007	Prevention services for older people at risk of losing their independence	
D2135	22/05/2007	Standards in Local Government-what we are doing in Herefordshire	CHDC
D2136	22/05/2007	Speaking Out Magazine	
D2137	23/05/2007	Costs of election process to be notified in October 2007	CHDC
D2138	23/05/2007	Adoption of Herefordshire's Statement of Community Involvement	CHDC
D2139	24/05/2007	Parish Plan Newsletter	Community First
D2140	24/05/2007	Training Course schedule	Hfds/Worc Infrastructure Cons
D2141	26/05/2007	Parish Council Elections-Statement as to persons nominated	CHDC

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D2142	26/05/2007	Pride of Herefordshire Awards	The Herefordshire Partnership
D2143	26/05/2007	Local Compact Working Group-Consultation	The Herefordshire Partnership
D2144	01/06/2007	Parish Council Elections-Result of uncontested Election Notice	CHDC
D2145	02/06/2007	Herefordshire County Flood Plan and Provision of Sandbags 2007/8	CHDC
D2146	02/06/2007	Newsline Magazine	Community First
D2147	09/06/2007	Membership renewal 2007-8	Community first
D2148	11/06/2007	Data Protection Act 1998-Renewal	ICO
D2149	14/06/2007	Post Office Closure update & other information	CHDC
D2150	14/06/2007	Future of the Post Office Network-consultation process	Local Government Association
D2151	15/06/2007	G&K PC Agenda-Meeting 05/07/07	G&KPC
D2152	15/06/2007	Training & Information Evening-26/09/07	Society of Local Council Clerks
D2153	05/07/2007	Herefordshire Core Strategy Development Plan Document	CHDC
D2154	05/07/2007	Clerks & Councils Direct Magazine	

20.2 D2145-The Clerk will contact Richard Harper (720274) re Hessian sandbags required now and for 2007/8.

The Clerk

21 Councillors' Submissions, including Village Events

21.1 Cllr Lin Billinger has been speaking to Andrew Lee-Jones at CHDC re the speeding traffic in Bromsash. She will advise of her progress at the next meeting.

Cllr Lin Billinger

21.2 A Parishioner queried the fact that there is no gap under stiles for dogs.

Cllr Lin Billinger

21.3 Cllr Ken Downham-He asked if the pot-holes along Linton Ridge could be repaired. The Clerk will report this to CHDC.

The Clerk

21.4 Cllr Sarah O'Neill-She advised that there were pot-holes outside Gorsley Goffs School and that they were particularly dangerous as they are where the lolly-pop lady and the children walk when crossing the road. The Clerk will advise CHDC.

The Clerk

22 Public Submissions

22.1 None.

23 Items for Consideration at the Next Meeting

23.1 Environmental Projects

24 Date of the Next Meeting

24.1 August 13th 2007 at 7.30pm in Gorsley Village Hall

The Meeting Finished At 10:07 p.m.