

UNADOPTED

LINTON PARISH COUNCIL Bromsash Gorsley and Linton

Minutes Of The Meeting Held On October 8th 2007
In Gorsley Village Hall at 7:30 pm

Present:

Cllr Jean Foley, Chairman
Cllr Sarah O'Neill
Cllr Lin Billinger
Cllr Margaret Pearce
Cllr Max Gough
Cllr Phil Page
Cllr Jackie Gough
Cllr Andrew Gardner

Annette Steele (Clerk)

6 Parishioners attended

Minute Item	Action
1	
1.1 Apologies Cllr Ken Downham	
2	
2.2 Declarations of Interest None	
3	
3.1 Minutes of the Meeting Held on 10th September 2007 These were accepted without change and duly signed by the Chairman.	
4	
4.1 Matters arising therefrom not covered in the Agenda Grass-cutting -Another grass cut has been done. Proposed by Cllr Jean Foley, seconded by Cllr Phil Page, IT WAS AGREED that the Clerk instructs Wayne to do another cut within the next two weeks. The Clerk was asked to apply to Herefordshire Council for a grass-cutting grant for 2008/9.	The Clerk
4.2 New Code of Conduct -The Clerk has contacted Herefordshire Council to advise that the Code has been adopted excluding paragraph 12(2) in order that the Parish Council is included in the advert due to appear in the local newspaper.	
5	
5.1 Storage of documents A list of all documents taken to the Herefordshire Records Office is appended to the minutes. A back-up disk containing all computer data will be lodged.	The Clerk
6	
6.1 Allotments A combination padlock has been purchased for the allotment water supply and all allotment holders have been notified of the code.	
6.2 Gates -2 pedestrian gates have been ordered from Dudley Fencing.	
6.3 Proposed by Cllr Phil Page, seconded by Cllr Jean Foley, IT WAS AGREED that the	The Clerk

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	Clerk purchase the book "The Law of Allotments".	
6.4	Cllr Phil Page will obtain the contact details for Newent Allotment Association and advise the Clerk.	Cllr Phil Page
6.5	Parking -A skip was hired to clear the spoil from the allotments. Herefordshire Council provided a digger & driver to put the spoil into the skip and then supplied planings for the car park which they then levelled. The second car park will be done as soon as there are planings available.	
6.6	The Clerk distributed a list detailing allotment spending to date.	
6.7	The Clerk distributed a provisional budget for the allotments and following amendments a reviewed budget will be sent to all Councillors.	The Clerk
7	Provisional Budget for 2008/9	
7.1	Following discussions the Clerk was asked to distribute amended copies of the provisional budget in order for Councillors to look over and comment on before the next meeting.	The Clerk
8	Appointment of Internal Auditor	
8.1	The Clerk was asked to advertise the position in The Chimes.	The Clerk
9	Risk Assessment	
9.1	An up-to-date risk assessment was distributed and duly signed by the Chairman. All Councillors were asked to look at the Standing Orders and Financial Regulations before the next meeting.	All Cllrs
10	Linton Quarry	
10.1	The Clerk has been corresponding with Natural England over the management contract for Linton Quarry due to end on October 31 st 2007. A letter was sent requesting an inspection of the trees in the quarry that border the houses along Quarry Lane following a couple of incidents where branches have fallen across Brooks Path. The Clerk will chase re both the contract and inspection.	The Clerk
10.2	The management report completed by Smith-Whalley Associates is to be circulated to all Councillors.	All Cllrs
11	Accounts, Treasurer's Report and Authorisation of Payment of Accounts	
11.1	£250.00 was transferred to cover the cheque issued for the Allotment skip hire. £800.00 has been transferred from Alliance & Leicester to Lloyds TSB to cover this month's payments.	
11.2	Proposed by Cllr Lin Billinger, seconded by Cllr Jackie Gough and approved unanimously, IT WAS AGREED to pay the following invoices and the cheques were duly signed.	
AP444	Allotment skip hire	264.38
AP445	Grass-cutting-Oct 2007	120.00
AP446	Hedge-cutting and topping-allotments	99.88
AP447	Clerk's Salary for September 2007	243.00
AP448	Clerk's Salary-extra hours for Apr-Sept 2007	217.20
AP449	Clerk's Expenses for September 2007	78.51
AP450	Padlock for allotment water supply	9.65

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- 11.3 The following income has been received since the last meeting:
Alliance & Leicester Community Instant Reserve Interest of £40.92
Lloyds TSB BIA Interest of 5p
VAT Refund £182.49
Precept-2nd tranche £2650.00
Way leave £57.66

12 Working Party Reports

12.1 FOOTPATHS

Footpaths officers did not attend.

Richard Baker has followed up a report from parishioner Hilary Blackworth that a footpath that runs behind Gorsley Gardens and Frowens Lane is overgrown. There was nothing else to report.

- 12.1.1 The hedge that runs along the footpath between Ivy House Lane & Steelworks Lane is very overgrown. The Clerk was asked to contact the landowners.

The Clerk

12.2 PLANNING

- 12.2.1 P219-DCSE2007/2240/RM. New House. Land adjacent to Moorcroft, Manse Lane, Gorsley. HR9 7SJ. Permission granted on 17/09/07.

- 12.2.2 P221-DCSE2007/2950/F. Change of use of part of ground floor to holiday accommodation. Eastview, Bromsash HR9 7PN. Council supports on condition that there are two doors between the toilet and kitchen and that the septic tank is adequate for the increased usage.

- 12.2.3 P222-DCSE2007/3048/F. Proposed first floor extension and proposed garage. Wrens Nest, Linton. Council Supports.

- 12.2.4 The Clerk received an e-mail from Chris Tormey re Cothars Farm requesting an update re the position with regard to the enforcement of the closure of the business which appears to be continuing. The Clerk contacted Yvonne Coleman & Lisa Hughes at Herefordshire Council and is awaiting a response and will advise Mr Tormey in due course.

The Clerk

- 12.2.5 The Clerk was contacted by residents living in the recently converted barns at Appleyard, Linton regarding the reinstatement of the bank opposite that is being used as a compound. The Clerk contacted Steven Holder at Herefordshire Council and has been advised that it will be another 2 months before final completion.

13 Chairman's Announcements

- 13.1 An e-mailed response from parishioner Jan Falkiner regarding the Lengthsman's scheme was read out. She expressed her disappointment that the scheme would not be re-instated at present. As she was the only parishioner to write to the Parish Council, the Chairman suggested that the parishioner should send a letter to The Chimes to see what response there might be from other parishioners.

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- 13.2 An e-mail from PC Wendy Powell warning of rogue traders was read out. The team consists of a male and female in their 50's; usually in a white transit van. They are agreeing to paint properties for large sums of money and once they have started they realise there is extra work to be done and the bill just keeps rising. None of the work is usually necessary. The work they carry out is of a low standard and using poor quality materials. When any of these traders call door to door they must legally give a rights to cancel notice, which they don't usually do. Please look out for your neighbours, mainly the elderly, who may be vulnerable to this type of thing. The advice from the Police is **NEVER** buy anything, or agree to anything, with anyone who cold calls at the door or over the telephone.
- 13.3 Cllr Jean Foley attended the Forum at the Larruperz Community Centre and asked for the date on which the 20mph speed limit would be in force outside Gorsley Goffs School. A response will be given at the February 2008 Forum meeting.

14 Correspondence

- 14.1 The following correspondence was tabled.

D2207	12/09/2007	Local Development Framework-Core Strategy	CHDC
D2208	10/09/2007	Salter's Hill Newsletter	Salter's Hill Charity
D2209	17/09/2007	Annual General Meeting-Election of Board of Directors 2007	Community First
D2210	20/09/2007	Letter from Gorsley Goffs School thanking Council for grant	Gorsley Goffs School
D2211	20/09/2007	List detailing Linton Parish Council records held at Records Office	Hfds Records Office
D2212	25/09/2007	Minutes-B4221 Road Action Group 03.09.07	B4221 Action Group
D2213	25/09/2007	Halc Annual General Meeting-13.10.07	HALC
D2214	25/09/2007	New Code of Conduct-Briefing session 25.10.07	HALC
D2215	25/09/2007	Letter requesting advice regarding problem with neighbours trees	Gorsley Post Office & Stores
D2216	26/09/2007	Letter advising change of address re Natural England	Natural England
D2217	28/09/2007	Town & Parish Standard newsletter	Standards Board for England
D2218	28/09/2007	Parish Council Precepts 2008/9	CHDC
D2219	29/09/2007	Review of Polling stations-no change for Linton	CHDC
D2220	01/10/2007	Ways to tackle climate change-Booklet	Defra
D2221	04/10/2007	G&KPC Agenda 11.10.07	G&KPC
D2222	08/10/2007	Herefordshire Voluntary Action News-Autumn Edition	HVA
D2223	08/10/2007	Information Corner-04.10.07	HALC

- 14.2 D2215-The Chairman read out the letter, the Clerk was asked to write advising they contact the Citizens Advice Bureau. The Clerk

15 Councillors' Submissions, including Village Events

- 15.1 Cllr Max Gough
The Gorsley Goffs AGM took place on 17/9/07. The school is looking for a community governor; anyone interested should contact the school.

16 Public Submissions

- 16.1 Jan Falkiner asked the Parish Council to do as much as possible to help support the "Keep our Post Offices open" campaign. The Clerk confirmed that correspondence has been sent to Adam Crozier, Chief Executive of the Post Office and that an advert had been placed in The Chimes urging parishioners to use their local Post Office. Councillors have signed the petitions and use their local Post Offices regularly. The Clerk also confirmed that she is awaiting a phone call from Steve Geraty, Network Development Manager for Wales to discuss various questions that have been posed. The Clerk

17 Items for Consideration at the Next Meeting

- 17.1 Light Pollution
Tree Management

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Review Financial Regulations & Standing Orders

18

Date of the Next Meeting

18.1 November 12th at 7.30 pm in Linton Village Hall.

The Meeting Finished At 10:02 p.m.