

UNADOPTED

LINTON PARISH COUNCIL

Bromsash Gorsley and Linton

**Minutes Of The Annual Meeting Held On May 12th 2008
In Linton Village Hall at 7:30 pm**

Present:

Cllr Jean Foley, Chairman
 Cllr Ken Downham, Vice-Chairman
 Cllr Phil Page
 Cllr Jackie Gough
 Cllr Max Gough
 Cllr Laura Keene
 Cllr Margaret Pearce

Annette Steele (Clerk)

3 Parishioners attended

Minute Item	Action
1	
1.1	
	Election of Chairman for the period 2008 to 2009
	Proposed by Cllr Ken Downham, seconded by Cllr Margaret Pearce and approved unanimously, IT WAS AGREED that Cllr Jean Foley be elected.
2	
2.1	
	The Chairman to Sign Declaration of Acceptance of Office
	The declaration was duly signed by Cllr Jean Foley.
3	
3.1	
	Election of Vice Chairman for the period 2008 to 2009
	Proposed by Cllr Phil Page, seconded by Cllr Jean Foley and approved unanimously, IT WAS AGREED that Cllr Ken Downham be elected.
4	
4.1	
	To appoint members of Working Parties: Finance; Planning; Allotments; Footpaths & Trees; Highways
	Allotments- Cllr Ken Downham, Mr & Mrs Hewett. Footpaths & Trees-Sue Jones, Richard Baker, Mr & Mrs Hewett.
5	
5.1	
	To appoint representatives to other organisations
	Gorsley Village Hall.-No representative required. Governor for Gorsley Goffs School-Cllr Max Gough Linton Village Hall -Cllr Ken Downham.
6	
6.1	
	Apologies
	Cllrs Andrew Gardner, Lin Billinger & Michael Cluley
7	
7.1	
	Declarations of Interest
	Phil Page in the allotments.
8	
8.1	
	Minutes of the Meeting Held on 14th April 2008
	These were accepted without change and duly signed by the Chairman.
9	
9.1	
	Matters arising therefrom not covered in the Agenda
	Item 4.2-The Clerk contacted Cllr Harry Bramer regarding the Quarry Lane bus stop and
	The Clerk

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has received a reply from Jim Davies-Public Transport Manager. There is no funding for the improvement work to be carried out and the requested grass-cutting and levelling has not been carried out. The Clerk will chase CHDC.

- 9.2 Item 6.3-The Clerk has contacted G&K PC to confirm that Cllrs Phil Page & Jean Foley will attend the joint meeting on May 28th at 8.00pm.

10 **Renewal of Insurance Policy**

- 10.1 The Clerk obtained quotes from two insurance companies in addition to Allianz. Following discussions it was proposed by Cllr Phil Page, seconded by Cllr Margaret Pearce and approved unanimously, that the quote from Community First be accepted. The Clerk will contact the other insurance companies. The Clerk
- 10.2 The Clerk was asked to contact Community First regarding insurance cover for the allotments fence. The Clerk

11 **Update of Emergency Plan**

- 11.1 Cllrs Max Gough & Laura Keene are to be the Parish Council Liaison Officers. Upon completion of the plan, the Clerk will e-mail a copy to them & CHDC. The Clerk
- 11.2 The Clerk was asked to contact CHDC to ask if someone could give a talk on the Emergency Plan. The Clerk
- 11.3 The Clerk was asked to contact the village halls and the school advising them that their contact details are to be included in the Emergency Plan.

12 **Linton Quarry-Champions project**

- 12.1 An interpretation panel has been erected at Linton Quarry giving details of the geology.
- 12.2 The Clerk was asked to thank Jessica Donaldson from the Hfds & Worcs Earth Heritage Trust for her work on the Champions Project and following receipt of quotes for tree work; to ask her if she would like to meet with Cllrs at the quarry to discuss any possible work that needs to be undertaken. The Clerk will send her a copy of the Smith-Whalley report. The Clerk

13 **Tree Surgery**

- 13.1 Upon receipt of the Smith-Whalley report the Clerk will contact Alan Davis of Forestry Operations in order to obtain a quote for work at Linton Quarry. The Clerk
- 13.2 The Clerk will enquire re grant information. The Clerk

14 **Allotments**

- 14.1 Three stand pipes have been installed at the allotments.
- 14.2 The Clerk was asked to contact Joe Taylor regarding grass-cutting at the allotments. The Clerk

15 **Accounts, Treasurer's Report and Authorisation of Payment of Accounts**

- 15.1 £850.00 has been transferred from Alliance & Leicester to Lloyds TSB to cover this month's payments.
- 15.2 Proposed by Cllr Jackie Gough, seconded by Cllr Margaret Pearce and approved unanimously, IT WAS AGREED to pay the following invoices and the cheques were duly signed. The Clerk
- 15.3 Proposed by Cllr Phil Page, seconded by Cllr Jackie Gough and approved unanimously, IT WAS AGREED to adopt the tabled accounts for 2007/2008. The Clerk will contact the internal auditor, Russell Denbigh.
- 15.4 The Clerk read out the Annual Governance Statement in the annual audit return. Proposed by Cllr Jean Foley, seconded by Cllr Ken Downham and approved unanimously, IT WAS AGREED that the accounts have been prepared in accordance with the guidelines. The Chairman duly signed the audit return.

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AP475	Gorsley Village Hall Apr 07-Feb 08-Replacement chq.	51.00
AP476	HALC Membership 01/04/08-31/03/09	227.99
AP477	Clerk's Salary for April 2008	285.00
AP478	Clerk's Expenses for April 2008	4.80
AP479	Insurance for 2008/2009	262.88

- 15.5 The following income has been received since the last meeting:
- Alliance & Leicester Community Instant Reserve Interest of £26.00 & £31.96
 - Lloyds TSB BIA Interest of 4p
 - Allotment Fees £1326.00
 - Precept-1st tranche £2900.00
 - Footpaths Grant-P3 Scheme £775.00
 - Interest from £63.20 2.5% consolidated stock 31p

16 Working Party Reports

16.1 FOOTPATHS

D2319 was read out. The Clerk will contact the Footpath's Officer to ask him to report on the footpath concerned.

The Clerk

16.2 PLANNING

16.2.1 P231-DCSE2008/0481/F-Change of use of existing double garage to holiday accommodation. Long Ridge, Linton. HR9 7RS. This application was discussed by the Southern Area Planning Sub-Committee on 30th April 2008 but the decision has not been reported to date.

16.2.2 P235-DCSE2008/1062/F-Construction of a block of 3 single garages. Council supports.

17 Chairman's Announcements

17.1 The Clerk was asked to check on the status of the lane leading to Pykes Meadow.

The Clerk

18 Correspondence

18.1 The following correspondence was tabled.

D2317	25/04/2008	Funding Opportunities	CHDC
D2318	17/04/2008	Invitation to installation of Mayor of Ross	Ross on Wye Town Council
D2319	28/04/2008	Letter re right of way	
D2320	28/04/2008	Information corner-24/04/08	Halc
D2321	28/04/2008	Halc emergency numbers	Halc
D2322	28/04/2008	Affordable Housing Seminar for Halc members-June 5th 2008	Halc
D2323	28/04/2008	Cross border event for Parish /Town Councils in England & Wales-9/6	Halc
D2324	28/04/2008	Parish Initiative-Reporting of minor highway defects	CHDC
D2325	29/04/2008	Youth funding panel positions 2008	CHDC
D2326	30/04/2008	Application for variation of premises licence-The Alma Inn	CHDC
D2327	13/05/2008	End of Discovering Lost Ways Project	Hfids Local Access Forum
D2328	02/05/2008	G&K PC Minutes 13/03/08	G&KPC
D2329	02/05/2008	G&K PC Agenda AGM 08/05/08	G&KPC
D2330	08/05/2008	Clerks & Councils Direct	

18.2 The Clerk said that she had reported the dumping of a large mattress on the road from

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Linton to Gorsley to CHDC and that it has now been collected.

- 18.3 D2324-A Parish initiative to repair minor highway defects has been started by CHDC. A repair team will be in the area in July and October and all defects are to be reported to the Clerk a month before the team is due. The Clerk will forward the information to CHDC and following each visit CHDC will advise the Clerk which defects have been dealt with. The Clerk has applied for a Parish map but due to copyright laws a document applying for a licence will need to be signed. Proposed by Cllr Jean Foley, seconded by Cllr Margaret Pearce, IT WAS AGREED that the Clerk sign and return the documentation. The Clerk

19 Councillors' Submissions, including Village Events

- 19.1 Cllr Ken Downham said that the Music Quiz due to take place on May 17th at 7:30pm in Linton Village Hall has been postponed due to low numbers. The Clerk
- 19.2 Cllr Max Gough said that there had been an attempted break-in at Gorsley Youth Club sometime between Friday May 2nd and Tuesday May 6th. The incident was reported to the Police but the Scenes of Crime Officer didn't turn up until the Friday, May 9th. The Clerk will contact the local CSO's to advise them of the problems encountered. The Clerk
- 19.3 He asked if the grass could be cut in Linton & Gorsley as per last year's agreement. The Clerk will contact the Lengthsman to arrange for this to be done. The Clerk will supply all Cllrs with a copy of the grass-cutting schedule at the next meeting. The Clerk

20 Public Submissions

- 20.1 None

21 Items for Consideration at the Next Meeting

- 21.1 Proposed talk re Emergency Plan.

22 Date of the Next Meeting

- 22.1 June 9th 2008 at 7.30pm in Gorsley Village Hall.

The Meeting Finished At 9:25 p.m.