

UNADOPTED
LINTON PARISH COUNCIL
Bromsash Gorsley and Linton

Minutes Of The Meeting Held On June 9th 2008
In Gorsley Village Hall at 7:30 pm

Present:

Cllr Jean Foley, Chairman
Cllr Ken Downham, Vice-Chairman
Cllr Andrew Gardner
Cllr Phil Page
Cllr Margaret Pearce
Cllr Michael Cluley

Annette Steele (Clerk)

5 Parishioners, Mr Philip Wilson from Hfds Council & 2 Community Support Officers attended

Minute Item		Action
1	Apologies	
1.1	Cllrs Jackie Gough, Max Gough, Laura Keene, Lin Billinger & Richard Baker (Footpaths Officer)	
2	Declarations of Interest	
2.2	None	
3	Minutes of the Meeting Held on 12th May 2008	
3.1	These were accepted and duly signed by the Chairman.	
4	Matters arising therefrom not covered in the Agenda	
4.1	Items 11.1-11.3-The Emergency Plan has been completed and forwarded to CHDC with copies to Cllrs Max Gough & Laura Cluley (Parish Liaison Officers). Linton & Gorsley Village Halls & Gorsley Goffs School have been advised that their contact details are included in the plan.	
4.2	Item 19.3-Wayne Reed has cut the grass as per the agreed schedule.	
5	Community Support Officer	
5.1	CSO's Paul Leighton and Colin Davis said that there are still problems with rogue traders and everyone is advised to be vigilant. At this time of year, there are many thefts of garden equipment. Parishioners are advised to keep their sheds and out-buildings locked.	
5.2	The attempted break-in at Gorsley Youth Club is being investigated and various people are helping the Police with their enquiries.	
5.3	Speed checks are to be carried out at various locations over the coming weeks.	
6	Emergency Plan-Talk by Philip Wilson from Herefordshire Council	
6.1	A very informative talk about the Emergency Plan was given by Philip Wilson of Herefordshire Council. He said that the plan produced by the Parish Council was an excellent example of what information is required and enables all parties to use a framework should an emergency situation arise.	
7	Joint Meeting with G&K Parish Council	

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- 7.1 The joint meeting due to be held on May 28th was postponed and the new joint meeting date is Wednesday, June 18th at 8:00pm in the Upper Room at Christ Church, Gorsley.
- 7.2 The Clerk will advise that Cllr Phil Page will attend. The Clerk will contact Cllrs Lin Billinger, Max Gough & Jackie Gough to see if they can attend.

The Clerk

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Linton Quarry

- 8.1 **Tree Maintenance**-The Clerk supplied Alan Davis of Forestry Operations with a copy of the Smith-Whalley tree Report and he has inspected the trees at Linton Quarry.
- 8.2 Proposed by Cllr Jean Foley, seconded by Cllr Phil Page and approved unanimously IT WAS AGREED that the quotes for tree maintenance and to produce a 5 year management plan should be accepted. The Clerk will contact Forestry Operations.
- 8.3 **Champions Project**-A copy of the Smith Whalley Report has been sent to Jessica Donaldson of the Herefordshire & Worcestershire Earth Heritage Trust. A great crested newt survey is to be carried out shortly and the Clerk is to contact the Herefordshire Biological Records Centre regarding the possibility of bats at the quarry.

The Clerk

The Clerk

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Allotments

- 9.1 **Insurance**-The Clerk has obtained a quote to insure the fence and gates at the allotments. Proposed by Cllr Phil Page, seconded by Cllr Margaret Pearce and approved unanimously IT WAS AGREED to accept the quote. Community First confirmed that any assets owned by the Parish Council and specified on the insurance schedule are covered by the policy. Allotment holders are to be made aware that personal items and property are **not** covered and are left at the allotments site at their own risk. This is because the Parish Council can not be held liable for assets that it does not own or for things that are outside its control.
- Personal accident cover is also **not** included for allotment holders, public liability **is** covered.
- 9.2 Cllr Phil Page has obtained information with regards to allotment insurance ie insuring gardening equipment. He will give this information to the secretary of the Allotments Association.
- 9.3 **Maintenance**-The grass has been strimmed along the hedge that runs parallel to plots 3-7 at a cost of £35.00. The invoice will be sent when the hedges are cut later in the year.
- Proposed by Cllr Jean Foley, seconded by Cllr Ken Downham IT WAS AGREED that the grass by the hedge parallel to the road needs cutting. The Clerk will arrange for the work to be done.

The Clerk

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Accounts, Treasurer's Report and Authorisation of Payment of Accounts

- 10.1 £750.00 has been transferred from Alliance & Leicester to Lloyds TSB to cover this month's payments.
- 10.2 Proposed by Cllr Phil Page, seconded by Cllr Margaret Pearce and approved unanimously, IT WAS AGREED to pay the following invoices and the cheques were duly signed.

AP480	Community First Subscription	38.00
AP481	Plumbing Components for Allotment water supply	39.93
AP482	Additional Insurance 2008/9	54.69
AP483	Clerk's Salary for May 2008	285.00
AP484	Clerk's Expenses for May 2008	90.73
AP485	Clerk's Salary for June 2008	285.00

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- 10.3 The following income has been received since the last meeting:
 Alliance & Leicester Community Instant Reserve Interest of £38.24
 Lloyds TSB BIA Interest of 4p
 VAT Refund £295.34
- 10.4 The Internal Audit has been completed by Russell Denbigh and the Clerk will forward the completed return to the external auditors.
 Minutes May 2007-Payment AP424 for £284.00 was cancelled after the meeting. The cheque was destroyed and the accounts amended but the minuted item was not corrected. The accounts were correct but a note should have been put in the minutes in the following month to state that the cheque had been cancelled.
- 10.5 Proposed by Cllr Margaret Pearce, seconded by Cllr ken Downham and approved unanimously IT WAS AGREED that a gift is purchased for the internal auditor. The Clerk

11 Working Party Reports

- 11.1 FOOTPATHS
- 11.1.1 A Plan for Action for 2008-P3 Footpaths Scheme produced by Footpath's Officers Richard Baker and Sue Jones was circulated to all Cllrs. This is to be discussed at the next meeting. The Clerk will send a copy to Cllrs Lin Billinger, Max Gough & Jackie Gough. The Clerk
- 11.1.2 The Clerk has reported the dumping of garden rubbish alongside footpath LTR 21 in Gorsley to CHDC. This is along the stretch from Cothar's Pitch towards the school on the B4221. CHDC will investigate. A notice warning people not to dump garden waste has been erected along the footpath.
- 11.1.3 The Clerk was asked to contact Chris Gardiner-Footpaths Office at CHDC regarding the footpath problems caused by the development at Yew Tree Cottage in Linton. The Clerk
- 11.2 PLANNING
- 11.2.1 P229-DCSE2008/0050/F-Erection of agricultural storage building. Jays Park, Linton HR9 7UH. Permission granted on 30.04.08.
- 11.2.2 P231-DCSE2008/0481/F-Change of use of existing double garage to holiday accommodation. Long Ridge, Linton HR9 7RS. Permission granted on 30.04.08
- 11.2.3 P234-DCSE2008/0695/F-Change of use from agricultural to domestic use. Land to rear of Cavalese, Linton. HR9 7RY. Permission granted on 07.05.08.

12 Chairman's Announcements

- 12.1 The BT telephone boxes in Linton, Bromsash and Gorsley are to be removed within the next 42 days due to lack of use.
- 12.2 The Clerk was asked to contact BT to confirm that they will remove the concrete bases. The Clerk
- 12.3 The Clerk was asked to contact Andrew Lee-Jones at CHDC to ask if a sign could be erected to stop lorries going along Linton Ridge. They are being sent this way be sat navs. The Clerk

13 Correspondence

- 13.1 The following correspondence was tabled.

D2331	24/05/2008	Draft Primary Strategy for change. Questionnaire to be returned by 20/6	CHDC
D2332	13/05/2008	"Policing Matters" in Herefordshire	West Mercia Constabulary
D2333	15/05/2008	HVA News-April 08	HVA
D2334	16/05/2008	Parish Paths Partnership-Annual Agreement Form	CHDC
D2335	19/05/2008	Grant Funding/Advice for Parish Plan Actions	CHDC

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D2336	21/05/2008	Core Strategy-Developing Options Consultation	CHDC
D2337	21/05/2008	Membership Renewal 2008	Community First
D2338	21/05/2008	Letter confirming cancellation of Allianz Insurance Policy	Allianz
D2339	22/05/2008	Insurance documents 2008/9	Community First
D2340	03/06/2008	Salter's Hill Newsletter	Salter's Hill Charity
D2341	05/06/2008	Newsline magazine	Community First
D2342	07/06/2008	Community Planning Newsletter	Community First
D2343	07/06/2008	Information Corner 06.06.08	Halc
D2344	07/06/2008	Planning Briefing Evening-24.06.08	Halc
D2345	07/06/2008	Code of Conduct Briefing Evening-03/07/08	Halc
D2346	07/06/2008	Training Course-Roles & responsibilities and Law 05/07/08	Halc
D2347	07/06/2008	Training Course-Leading Lights-08/07/08	Halc
D2348	07/06/2008	Training Course-Procedures & Finance 26/07/08	Halc
D2349	07/06/2008	Training Course-Planning & Community action 09/08/08	Halc
D2350	07/06/2008	Lorry Watch News-May 08	Glouc CC

14 Councillors' Submissions, including Village Events

14.1 None

15 Public Submissions

15.1 The path by Gorsley Post Office & Stores is very narrow due to the grass encroaching onto it. The hedge on the path side also needs cutting back. The Clerk was asked to contact Mark Edwards at CHDC.

The Clerk

16 Items for Consideration at the Next Meeting

16.1 Footpaths grant-spending proposals

17 Date of the Next Meeting

17.1 There will be no meeting in July. The next Parish Council meeting will be held on Monday August 8th at 7:30 pm in Gorsley Village Hall.

The Meeting Finished At 9:47 p.m.