

**UNADOPTED**

**LINTON PARISH COUNCIL**  
**Bromsash Gorsley and Linton**

**Minutes Of The Annual Meeting Held On May 11th 2009**  
**In Linton Village Hall at 7:30 pm**

**Present:**

Cllr Jean Foley-Chairman  
Cllr Ken Downham, Vice-Chairman  
Cllr Barry Clark  
Cllr Jackie Gough  
Cllr Mike Cluley

Annette Steele (Clerk)

6 Parishioners plus Richard Baker-Parish Footpaths Officer and Joy Williams-Herefordshire Council

| <b>Minute Item</b> | <b>Action</b>  |
|--------------------|--|
| <b>1</b>           |  |
| 1.1                | <b>Election of Chairman for the period 2009 to 2010</b><br>Proposed by Cllr Ken Downham, seconded by Cllr Mike Cluley and approved unanimously, IT WAS AGREED that Cllr Jean Foley be elected.                                 |
| <b>2</b>           |  |
| 2.1                | <b>The Chairman to Sign Declaration of Acceptance of Office</b><br>The declaration was duly signed by Cllr Jean Foley.   |
| <b>3</b>           |  |
| 3.1                | <b>Election of Vice Chairman for the period 2009 to 2010</b><br>Proposed by Cllr Mike Cluley, seconded by Cllr Barry Clark and approved unanimously, IT WAS AGREED that Cllr Ken Downham be elected.                           |
| <b>4</b>           |  |
| 4.1                | <b>To appoint members of Working Parties: Finance; Planning; Allotments; Footpaths &amp; Trees; Highways</b><br>Allotments- Cllr Ken Downham, Mr & Mrs Hewett.<br>Footpaths & Trees-Sue Jones, Richard Baker, Mr & Mrs Hewett. |
| <b>5</b>           |  |
| 5.1                | <b>To appoint representatives to other organisations</b><br>Gorsley Village Hall.-No representative appointed.<br>Governor for Gorsley Goffs School-Cllr Max Gough<br>Linton Village Hall -Cllr Mike Cluley.                   |
| <b>6</b>           |  |
| 6.1                | <b>Apologies</b><br>Cllrs Andrew Gardner, Lin Billinger, Laura Cluley & Max Gough  |
| <b>7</b>           |  |
| 7.1                | <b>Declarations of Interest</b><br>Cllr Jean Foley in a planning application.  |
| <b>8</b>           |  |
| 8.1                | <b>Minutes of the Meeting Held on 7<sup>th</sup> April 2009</b><br>These were accepted without change and duly signed by the Chairman.   |
| <b>9</b>           |  |
| 9.1                | <b>Report from the Clerk on actions requested in the minutes</b><br>Item 8.1-To date there has been no response from PC Wendy Powell re the Gorsley Information screen. The Clerk has chased up the enquiry.                   |

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- 9.2 Item 9.1-The Practitioners Guide for 2008 has been ordered.
- 9.3 Item 15.2-CSO Paul Leighton has been contacted regarding the parking etc on the yellow hashed area outside Gorsley Goffs School. No response received as yet.
- 9.4 Following comments made at the Annual Parish Meeting regarding thefts at Gorsley Allotments, Cllr Andrew Gardner e-mailed Smart Water notices to the Clerk which have been laminated and given to the Allotments Associations to use as a deterrent.
- 9.5 On April 22<sup>nd</sup> Mark Edwards from Herefordshire Council was advised that there were pot holes along Fordings Lane. The work has been added to their repair schedules.
- 9.6 The Spring weed treatment has been carried out at the allotments.
- 10 Community Support Officers Report**
- 10.1 Not in attendance.
- 11 Talk by Joy Williams from Herefordshire Council-Walking for Health Scheme**
- 11.1 A very interesting talk was given by Joy Williams from Herefordshire Council. This scheme is a national initiative funded by Natural England and the British Heart Foundation. A timetable of forthcoming walks was distributed and anyone interested in obtaining more information should contact Joy Williams on 01432 261799, 07792 880218 or via e-mail at [joywilliams@herefordshire.gov.uk](mailto:joywilliams@herefordshire.gov.uk)
- 12 Parish Footpaths Officers Report**
- 12.1 All footpaths are open. The residents of Two Parks Farm have erected a fence across a footpath and have been advised to put in a stile.
- 12.2 The footpath problem at Yew Tree Cottage has been reported to Herefordshire Council although no action has yet been taken.
- 13 Update re Clerk's Pension**
- 13.1 A response has been received from NALC's legal team concerning the 'requirement' in The Guide to Good Employment Practice, to display a Public Notice for 28 days, stating the PC's intention to participate in the Local Government Pension Scheme. NALC has advised that the practice need not be followed, as there is no current legal requirement. Furthermore, they will be considering whether to include the 'requirement' in future updates of the Guide.
- Therefore your PC may proceed with the pension scheme, without advertising.
- 14 Renewal of insurance cover for 2009/10**
- 14.1 Proposed by Cllr Mike Cluley, seconded by Cllr Ken Downham and approved unanimously, IT WAS AGREED that the renewal quote from Community First be accepted. The insurance cover will be reviewed again in detail next year.
- 15 Self-closing hinges for allotment pedestrian gates**
- 15.1 Proposed by Cllr Jean Foley, seconded by Cllr ken Downham, IT WAS AGREED that hinges to the value of £26.50 plus vat could be ordered. The Clerk was asked to advise Gorsley Allotment Association.
- 16 Labour costs for footpath maintenance**
- 16.1 The cost of £9.75 per hour was considered to be too high and a working party of volunteers was thought to be a better option.
- 17 Landowners agreement for Linton Quarry**

The Clerk

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17.1 The scrub clearance work has now been completed at the quarry and a second pond has been uncovered.

17.2 The Clerk met with Kelda White (Natural England) and Jessica Donaldson (Hfds & Worcs Earth Heritage Trust) to discuss the ongoing work required for the Champions project. Jessica is preparing a grant application for submission to the Aggregates Levy which if successful will fund the work required. As a requirement for this application to be submitted, consent was required from Natural England. This has been duly requested and received-see D2648. A meeting is to be arranged between representatives of the Parish Council and The Earth Heritage Trust in order to discuss the content of the Landowner's agreement.

The Clerk

## 18 Village Signage

18.1 It was agreed that the cost of £500.00 per sign from Heritage Signs was prohibitive.

## 19 Accounts, Treasurer's Report and Authorisation of Payment of Accounts

19.1 £1000.00 has been transferred from Alliance & Leicester to Lloyds TSB.

19.2 IT WAS AGREED unanimously to pay the following invoices and the cheques were duly signed.

|                                   |        |
|-----------------------------------|--------|
| HALC Membership 01/04/09-31/03/10 | 228.30 |
| Insurance for 2009/2010           | 329.75 |
| Allotments-Spraying herbicides    | 184.00 |
| Clerk's Expenses for May 2009     | 73.20  |

19.3 The following income has been received since the last meeting:

Allotment Fees £364.00 (All fees now paid)

P3 Footpaths Grant 2009/10 £775.00

1<sup>st</sup> Tranche of Precept 2009/10 £2900.00

A&L Interest £1.15

Consolidated Stock £0.30

19.4 Proposed by Cllr Mike Cluley, seconded by Cllr Ken Downham and approved unanimously, IT WAS AGREED to adopt the tabled accounts for 2008/2009.

19.5 Proposed by Cllr Jean Foley, seconded by Cllr Ken Downham and approved unanimously, IT WAS AGREED that the accounts have been prepared in accordance with the Annual Governance Statement in the annual audit return. The Chairman duly signed the audit return.

## 20 Planning Applications

20.1 P248-DCSE2009/0130/F-New vehicular access. Plot adjacent to Forge House, Bromsash HR9 7PJ. Application to go before the Southern Area Planning Sub-Committee on 13<sup>th</sup> May 2009 at 2:00pm.

20.2 P251-DCSE2009/0489/F-Single storey extensions with first floor en-suite within new roof space. Hartleton Lodge, Bromsash HR9 7SB. Application to go before the Southern Area Planning Sub-Committee on 13<sup>th</sup> May 2009 at 2:00pm.

20.3 P252-DCSE2009/0147/O-3 detached dwellings with new access and associated works. Hill Crest, Gorsley HR9 7SW. Application withdrawn on 31/03/09.

20.4 P254-DCSE2009/0610/K-Fell 1 x Sycamore tree. The Post Office, Linton HR9 7RY. Council made no comment.

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- 20.5 P255-DCSE2009/0669/L-Renovation of dilapidated farm house including and external alterations. Two Parks Farm, Linton HR9 7UH. Council supports.
- 20.6 P256-DCSE2009/0698/F-Replace existing outbuilding with a three bay garage. Rose Cottage, Bromsash HR9 7PR. Council made no comment.

## 21 Chairman's Announcements

- 21.1 None

## 22 Correspondence-FOR INFORMATION ONLY

- 22.1 The following correspondence was tabled.

|       |            |   |                          |
|-------|------------|---|--------------------------|
| D2613 | 09/03/2009 | Letter sent by Footpaths Officer to Herefordshire Council re LTR38A |                          |
| D2614 | 11/03/2009 | HVA News-March 2009   | HVA                      |
| D2615 | 11/03/2009 | Hfids Voluntary Sector Assembly-March 2009-Booklet                  | HVA                      |
| D2616 | 11/03/2009 | Information about the sustainable communities act                   | CHDC                     |
| D2617 | 11/03/2009 | Hfids volunteers of the year awards 2009                            | HVA                      |
| D2618 | 17/03/2009 | Information Corner-16.03.09   | Halc                     |
| D2619 | 17/03/2009 | Local leadership 2020-Regional event 8/04/09                        | Halc                     |
| D2620 | 17/03/2009 | Details re CrimeMapper website                                      | West Mercia Constabulary |
| D2621 | 17/03/2009 | Leaflet-Parish Council Insurance                                    | Came & Company           |
| D2622 | 17/03/2009 | Stepping stones-regional events to share good practice              | Nalc                     |
| D2623 | 19/03/2009 | Wanted-Community Planning Champions                                 | Community First          |
| D2624 | 25/03/2009 | Notice and audit of annual audit for year ended 31/03/09            | Mazars                   |
| D2625 | 03/04/2009 | Commons Act 2006-Notification to register common land               | CHDC                     |
| D2626 | 03/04/2009 | Freedom of Information-Instructional DVD                            | ICO                      |

- 22.2 An e-mail has been received from Anthony Bush-Parish Liaison Officer at Herefordshire Council regarding a seminar "Pubs in Rural communities-under threat?" to be held on June 11<sup>th</sup> between 2pm and 5pm in the Council Chamber in Brockington. Cllr Jean Foley, her husband and Cllr Ken Downham are to attend. Anyone wishing to attend should contact Anthony Bush at Herefordshire Council on 01432 260611 or via e-mail [abush@herefordshire.gov.uk](mailto:abush@herefordshire.gov.uk)

## 23 Councillors' Submissions, including Village Events

- 23.1 Cllr Jackie Gough said that people were parking along the roadside outside the Roadmaker when the car park is full, causing a hazard. The Clerk was asked to contact the Roadmaker to ask them to look into the problem.
- 23.2 Cllr Mike Cluley advised that a Craft Fair is to be held at Linton Village hall on May 16<sup>th</sup> 2009.

## 24 Public Submissions

- 24.1 None

## 25 Items for Consideration at the Next Meeting

- 25.1 To agree Chairman's Allowance for 2009/10.  
To receive an update regarding Ross Gazette letters.  
To consider reinstatement of the Lengthsman's Scheme.  
To confirm the date of the next Joint Parish Meeting.

## 26 Date of the Next Meeting

- 26.1 The next meeting of the Parish Council will be held on Monday June 8th 2009 at 7:30 pm in Gorsley Village Hall.

**The Meeting Finished At 9:00 p.m.**

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